
Park Conservation District

5242 Highway 89 South Livingston, MT 59047
Telephone (406) 946-3007

August 20, 2023
REGULAR BOARD MEETING
MINUTES

USDA Conference Room
5242 US HWY 89 S. Livingston, MT 59047
11:00 a.m.

BOARD MEMBERS PRESENT: Ned Zimmerman – Chair, Dave Haug, Jamie Lannen, Judy O’Hair, DeWitt Dominick, Dustin Homan

NON-BOARD MEMBERS: Ashley Lowrey, SVWG/UYWG Watershed Coordinator; Kelly Arterburn, PCD Administrator

2:00pm Call the Emergency Park CD Board Meeting to Order – Ned Zimmerman, Chairman

***Automatic **No** Votes for Board members not present*

Park CD Medical Benefit:

- Kelly Arterburn read the current Medical Benefit Policy from the Adopted Park CD Personnel Policy:

Park Conservation District Personnel Policy:

21.0 MEDICAL BENEFITS

21.1 It is the policy of the conservation district that all permanent employees who work half time or more hours per month will be entitled to receive medical benefits.

a) The monthly insurance premium will be \$200.00/month for full time employees, \$100/month for half time employees and weighted for other employees.

b) While an employee is in probationary status, they are not entitled to medical benefits.

- Kelly shared comp from other CD’s:
 - Sweetgrass - \$900/month
 - Yellowstone - \$1,000/month
 - Lewis & Clark - \$900/ month
 - Gallatin - \$840/ month
 - Park CD - \$200/ month
 - *Park County employees - \$1,108 / month
- Kelly shared other CD’s health benefit policy:
 - Lewis & Clark - start paying health benefit on first paycheck.
 - Standard Statewide CD Personnel Policy does not have a probationary period linked to health benefits.
- Kelly shared Permissive Mill Levy deadline of August 25, 2023. Permissive Mill base is already established by FY 2023 health stipend paid to Ashley & DeWitt.

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General Discussion:

Judy O’Hair asked how the health stipend is paid. Kelly answered that it is considered taxable income, unless the CD offers a health insurance plan, and is paid as a health stipend. The permissive levy funds are paid separately from the floating mill and does not require a vote by the taxpayers. By Montana code, CD staff are eligible to receive permissive mill funding to offset the increasing costs of health insurance and healthcare. In the future, the CD could research a health insurance policy for staff.

DeWitt made a motion to increase the full-time health stipend for Park CD staff to \$1,000/month. Dave 2nd. Motion passed (6-1).

Jamie made a motion to amend the Park CD Personnel Policy to state a health stipend of \$1,000/month for full time employees and weighted for other employees at or over half time. The base stipend of \$200 for full time employees to be paid from the general budget and \$800 to be paid from the FY 2024 Permissive Levy for the health stipend and weighted for other employees. Dave 2nd. Motion passed (6-1).

Ned made a motion to eliminate the health stipend probationary period in the Park CD Personnel Policy. Dustin 2nd. Motion passed (6-1).

Public Comment None

Adjourn 2:30pm

NEXT PROPOSED PARK CD MEETING:

September 5, 2023
USDA Conference Room