

# Park Conservation District

5242 Highway 89 South Livingston, MT 59047  
O: (406) 946-3007 C: (406) 223-1048 E: parkcd@usda.gov

## BOARD MEETING: MINUTES

May 6, 2025 – 11:00 am

USDA Conference Room, 5242 Hwy 89 S, Livingston, MT 59047

**BOARD MEMBERS PRESENT:** Dustin Homan, Ned Zimmerman, Dave Haug, Martin Davis, Judy O'Hair.

**NON-BOARD MEMBERS:** Kelly Arterburn, PCD Administrator; Ashley Lowrey, Watershed Coordinator; Nate Brown, NRCS; David Schaak, NRCS; Scott Opitz, FWP.

**\*automatic no votes for Board members not present.**

1. **11:05 am - Call the Regular Park CD Board Meeting to Order – Dustin Homan, Chair**  
Chair – per phone call with DeWitt, he will be unable to attend the meeting.  
**\*Dave motioned to excuse DeWitt Dominick's absence, Ned 2<sup>nd</sup>. Motion carried (5-2).**
2. **310 Applications: Inspection Reports, Discussion and Board Decision:**
  - A. **PK-10-25**  
**Tom Miner Creek, B Bar Ranch, 818 Tom Miner Creek Rd, Emigrant.**  
Taylor Rose. Installation of Beaver Dam Analogs & PALS to decrease erosion, stabilize banks, and improve aquatic habitat.  
FWP – Beaver Dam Analogs are a good place to start, no design in application for PALS, those would need to be engineered. No work during runoff. Couple of beaver dams already present. Ranch will be implementing short-term high intensity grazing.  
**\*Judy motioned to approve with modifications: beaver dam analog treatment approved, post assisted log jam treatment is not approved, no work during runoff. Martin 2<sup>nd</sup>. Motion carried (5-2).**
  - B. **PK-17-25**  
**O'Rea Creek, 45.677078, -110.686626, Livingston.**  
Tom Kersbergen, Park Electric. Underground utility creek crossing.  
**\*Martin motioned to approve and waive the 15-day waiting period, Ned 2<sup>nd</sup>. Motion carried (5-2).**
  - C. **PK-18-25**  
**Strawberry Creek, 54 Strawberry Creek Rd, Livingston.**  
NR Pioneer Ranch, LLC. Improve creek crossing, remove cottonwood tree.  
FWP – historic ford location for grazing lease. The landowner does not want a bridge.  
**\*Dave motioned to approve with modifications: 1) 15-day waiting period was waived, 2) trees removed are to be placed outside of the floodplain, and 3) rock for ford should be placed at the same slope as the existing road, Dustin 2<sup>nd</sup>. Motion carried (5-2).**
3. **Reserved Water Applications – Reports, Discussion and Board Decision:**
  - A. **PA 2301, West Creek Ranch, LLC.** – received Notice of Errata and Draft Preliminary Determination to Grant Change for Water Right No. 43B 10004-00. The Department will prepare notice for Public Comment to the application.
4. **Public Comment - none**
5. **Treasurer's Report and Financial Items**
  - A. Checks, Financial Reports, P&L, Balance Sheet, Timesheets, Supervisor reimbursement forms  
**\*Dave moved to approve the Financials, Ned 2<sup>nd</sup>. Motion carried (5-2).**
  - B. Checks: CEM Bookkeeping
  - C. MT Biological Weed Control Coordination Project – donation request  
**\*Ned motioned to donate \$100, Dave 2<sup>nd</sup>. Motion carried (5-2).**

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D. FY 2025 - 2026 Preliminary Budget

**\*Ned motioned to approve FY 2025 – 2026 Budget, Martin 2<sup>nd</sup>. Motion carried (5-2).**

6. Minutes – April 1, 2025 Minutes

**\*Martin motioned to approve the 4.1.2025 Minutes, Dustin 2<sup>nd</sup>. Motion carried (5-2).**

7. New Business

A. DNRC CD Administrative Grant application – CD operations funding request.

**\*Dustin moved to request \$19,600 in CDA Grant funding, Dave 2<sup>nd</sup>. Motion carried (5- 2).**

B. Operations Director

**\*Martin moved to have Ashley Lowrey fill the part-time Operations Director role and hire Danielle Duni as the Watershed Coordinator, Dave 2<sup>nd</sup>. Motion carried (5-2).**

C. Watershed Coordinator – introductions to CD and UYWG a few days in June, to start part-time in role on July 1<sup>st</sup>.

D. Yellowstone River Conservation District Council Meeting – Friday June 13<sup>th</sup> in Billings. Ashley can attend by zoom. DeWitt & Ashley unable to attend in person.

8. Old Business

A. **PK-01-23, Soda Butte Creek**, 279 Bannock Trail, Cooke City, Michael & Michelle Rosengren. EPA Clean Water Section 404 enforcement. – *no update*.

9. Planning & Development Board Update – *Dustin Homan*

Planning Board issued Letters of Support for Conservation Easements for Bob Anderson & Alan Redfield. Application review for minor subdivision. MSU Extension offers succession planning for ranches.

10. NRCS Update – *Nate Brown*

Acting State Conservationist past the allowable 120 days. MT NRCS has operated from focused conservation and TIPS since 2019.

11. Watershed Business – working through the hiring and onboarding process.

12. Conservation District Updates

- Senate Bill 10
- Park CD – eligible for Gilly subscription paid for by DNRC
- DNRC Seedling Nursery shipment for Park County arrives May 8<sup>th</sup>, District Administrator to help Extension unload shipment.

13. Adjourned 1:17pm.

  
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 Minutes approved by Date

6/3/2025

  
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 Minutes prepared by Date

6/3/2025