

Park Conservation District

5242 Highway 89 South Livingston, MT 59047
O: (406) 946-3007 C: (406) 223-1048 E: parkcd@usda.gov

BOARD MEETING: MINUTES

July 1, 2025 – 12:00 pm

USDA Conference Room, 5242 US Hwy 89 S, Livingston, MT 59047

BOARD MEMBERS PRESENT: Ned Zimmerman, Dave Haug, Judy O’Hair, DeWitt Dominic, Dustin Homan (call).

NON-BOARD MEMBERS: Kelly Arterburn, PCD Administrator; Ashley Lowrey, PCD Operations Director; Danielle Proctor, Watershed Coordinator; Nate Brown, NRCS; David Schaak, NRCS; Scott Opitz, FWP; Kris Gandrud, Confluence Consulting; Rick Held, Ditch Owner; Terance Eichorn, AMB West; Ashley Brubaker, Trout Unlimited; Rich Chandler, Lone Mtn Land Co / CMR.

***automatic no votes for Board members not present.**

1. **12:08 pm - Call the Regular Park CD Board Meeting to Order – Judy O’Hair, Vice Chair**

2. **310 Applications: Inspection Reports, Discussion and Board Decision:**

A. **PK-16-25**

Tributary to Hyalite Creek, Dry Creek Rd, Emigrant.

Terance Eichorn, Mountain Sky Ranch. Install new adjustable weir on historic diversion on USFS land. Terance - FS filed for extension. May have to do hand work instead of use equipment.

*** Ned made a motion to approve, no work 5/15th through runoff, Dave supported.**

Motion carries (4-3).

B. **PK-24-25**

Hammond Creek, Rock Creek Rd N, Clyde Park.

Rich Chandler, CMR Ranch Owner LLC. 80’ clear span bridge, upstream, Hole 5 area. FWP - pier locations reflected on drawings, notated during site inspection.

*** Ned made a motion to approve, Judy supported. Motion carries (4-3).**

C. **PK-25-25**

Hammond Creek, Rock Creek Rd N, Clyde Park.

Rich Chandler, CMR Ranch Owner LLC. 50’ clear span bridge, downstream, Hole 5 area. FWP - pier locations reflected on drawings, notated during site inspection.

*** Ned made a motion to approve, Dave supported. Motion carries (4-3).**

D. **PK-27-25**

Mill Creek, 45.3248, -110.5738, Mill Creek Rd, Pray.

Grey Bear Holdings LLC, Trout Unlimited & WGM Group. Phase II stream remediation. Remove artificial cobble berms and reconnect stream to the floodplain.

FWP - go back in stream meandering. Project is located where Mill Creek is eroding the bank next to the County Road. This project should help protect the road. Ashley Brubaker - we looked at downstream berm’s natural effects from the 2022 flood and used that to design the project.

*** Judy made a motion to approve, Ned supported. Motion carries (4-3).**

E. **PK-28-25**

Pine Creek, 263 Luccock Park Rd, Livingston.

Luccock Park Association, Kris Gandrud. Bank stabilization to protect existing cabins.

FWP - they will need to be in the channel to do the work. Well vegetated floodplain on the other side. Kris Gandrud - planning to do the work in September. PCD – very steep bank, close to historic cabins.

*** Judy made a motion to approve, Ned supported. Motion carries (4-3).**

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- F. **PK-29-25-E**
Cottonwood Creek, 7 Lower Cottonwood Rd, Clyde Park.
Held/Sarrazin/Carrigan ditch, Drew Carrigan. Created diversion into side channel.
*** Ned made a motion to approve, Judy supported. Motion carries (4-3).**
- G. **PK-30-25**
Cottonwood Creek, 7 Lower Cottonwood Rd, Clyde Park.
Held/Sarrazin/Carrigan ditch, Drew Carrigan. 3 year annual irrigation maintenance permit with annual plan of operation. FWP - bury 3 inches below the stream bed, pull the berm down in the fall, will need to balance the berm to balance the flow. Blocks need to be buried to have a hard floor for diversion. CD - this has been working for many years.
*** Ned made a motion to approve, Dave supported. Motion carries (4-3).**
- H. **PK-31-25-C**
West Boulder, 114 West Boulder Rd, McLeod.
Burnt Leather Holdings, Inc. Official complaint of fencing installed in and across the channel, rip rap in the channel, and no portage route.
Will conduct site inspection by mid-July.
- I. **PK-20-24**
Brackett Creek, 545 Brackett Creek, Clyde Park. Ashley Brubaker, Trout Unlimited.
Permit issued 5-7-2024, amended permit issued 10/1/2024. Permit extension requested due to delays in receiving the floodplain permit.
*** Ned made a motion to approve, Dave supported. Motion carries (4-3).**

3. Public Comment - *none*

4. Treasurer's Report and Financial Items

- A. Timesheets, Checks, Financial Reports, P&L, Balance Sheet, Supervisor reimbursement forms.
- B. Checks: CEM Bookkeeping, MACD Dues, Glatfelter Insurance Premium ¼

*** Ned made a motion to approve, Dave supported. Motion carries (4-3).**

5. Minutes – June 3, 2025 Minutes

*** Ned made a motion to approve, Dave supported. Motion carries (4-3).**

6. New Business

- A. Form 270 (310 Permit Application) – review and acceptance authority. Rule 9, Part 3(a)(i).
PCD - the Board formally accepts applications as complete at the beginning of each meeting.
- B. MCDEO – Statewide Employee Training 8/19 – 8/21. Registration fee \$100, lodging, and travel.

*** Ned made a motion to approve expenses for the District Administrator to attend, Dave supported. Motion carries (4-3).**

- C. Grant Reporting – 310 Database Invoice

7. Old Business

- A. **PK-01-23, Soda Butte Creek, 279 Bannock Trail, Cooke City, Michael & Michelle** Rosengren. EPA Clean Water Section 404 enforcement – site visit to be conducted in July.

8. Planning & Development Board Update– *none*

9. NRCS Update – *Nate Brown*

Nate - small portion of southern Park County in drought now. RCPP, Partnership with GVL, grant that they received in January was revoked, they have the right to appeal the decision. NWQI Shields Valley, tied to Farm Bill. New farm bill to be voted on in early October. The application deadline is October 30th. RCPP - payments have been delayed by a month. David - Paradise Valley Weeds Day included weed identification, biocontrol methods, and how soil effects pesticides. The Hounds Tongue Root Weevil that was released in Canada is now in the Paradise Valley, but is not approved for you use in the USA.

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10. Watershed Business:

Danielle Proctor, the new Watershed Coordinator, is back and on-boarding into new role. She will continue efforts with the Upper Yellowstone Watershed Group strategic plan, the drought plan, and Shields Valley Watershed Group reinvigoration.

UYWG General Meeting – last general meeting was June 5th in Emigrant. River Recreation study results were passed out.

PV Weeds Education Field Day was June 25th at Six Mile Creek Picnic Area.

SVWG Meeting – tbd

11. Conservation District Updates

SB 10 – will have new Rules coming from DNRC

DEQ Notice

DeWitt Dominic – 7 years of service pin from MACD.

12. Adjourned at 2:30pm

NEXT MEETING: August 5, 2025 at 11:00am - USDA Conference Room, in Livingston, Montana.


Minutes approved by _____ Date 8/5/2025


Minutes prepared by _____ Date 8/5/2025