

Park Conservation District

5242 Highway 89 South Livingston, MT 59047
O: (406) 946-3007 C: (406) 223-1048 E: parkcd@usda.gov

BOARD MEETING: MINUTES

September 2, 2025 – 11:00 am

USDA Conference Room, 5242 US Hwy 89 S, Livingston, MT 59047

BOARD MEMBERS PRESENT: Ned Zimmerman, Dave Haug, Judy O’Hair, Jamie Lannen.

NON-BOARD MEMBERS: Kelly Arterburn, PCD Administrator; Ashley Lowrey, PCD Operations Director; Danielle Proctor, Watershed Coordinator; Nate Brown, NRCS; Scott Opitz, FWP; Mark Thompson, Sweetgrass CD; Sandi LaVoy, Sweetgrass CD.

***automatic no votes for Board members not present.**

1. **11:01 am - Call the Regular Park CD Board Meeting to Order – Judy O’Hair, Co-Chair**
***Judy motion to excuse Supervisors unable to attend, Ned 2nd. (Motion carried 4-3).**

Sweetgrass CD – options for bridge repair in Park County. Upcoming community meeting with Park County Commissioners. Engineered plans completed. Plan to apply for 595 Funding. Requesting PCD letter of support. Bridges are South of Box Canyon on the Boulder River.

***Ned motioned to support SGCD, Dave 2nd. Motion carried (4-3).**

2. **310 Applications: Inspection Reports, Discussion and Board Decision:**
***Ned motioned to accept 310 applications, Judy 2nd. Motion carried (4-3).**

- A. **PK-41-25**
Yellowstone River, 45.712684, -110.584726, Springdale. Tim Jarrett. Annual irrigation maintenance.
***Dave made a motion to approve 3-year maintenance permit, Ned 2nd. Motion carried (4-3).**
- B. **PK-42-25-C**
Dry Creek, 144 Meigs Rd, Livingston. David DiLoretto. Removed outlet pipe from historic instream pond. FWP – outlet to ditch comes out through the vegetation.
***Ned made a motion that there is no violation and no evidence of work done, Judy 2nd. Motion carried (4-3).**
- C. **PK-43-25**
Trail Creek, 130 Trail Creek Rd, Livingston. John Goodhart. 25’ x 8’ Bridge construction. FWP – good clearance and good design.
***Jamie made a motion to approve, Dave 2nd. Motion carried (4-3).**
- D. **PK-44-25-C**
Shields River, 162 Chapel Rd, Clyde Park. Dave Lohman. Unpermitted excavation to divert water to old ditch. FWP – used to be a headgate at the location on a pipe, pipe is silted shut, cattle crossing area. PCD – small remediation needed, ditch is overgrown.
***Ned made a motion that the activity was a violation, and Dave Lohman is required to remediate the bank by moving the dirt back to its original location, Jamie 2nd. Motion carried (4-3).**
- E. **PK-45-25**
Rock Creek, 45.897438, -110.507205, Clyde Park. Tom Milkovich. Headgate replacement. PCD – straw bales in creek each year, NRCS project.
***Jamie made a motion to approve and waive the 15-day waiting period, Ned 2nd. Motion carried (4-3).**
- F. **PK-46-25**
West Boulder, 114 West Boulder Rd, McLeod. Doug Campbell. Underground boring.
***Ned motioned to approve and waive 15-day waiting period, Dave 2nd. Motion carried (4-3).**

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- G. **PK-47-25**
Hunter's Creek, 1081 Convict Grade Rd, Livingston. NW Energy, Jacob Ruzicka. Underground electrical crossing.
***Jamie made a motion to approve and waive the 15-day waiting period, Dave 2nd. Motion carried (4-3).**
- H. **PK-48-25**
Trib to Ferry Creek, 45.7096361, -110.53709166, Livingston. Wade Smith. Spring development. FWP – NRCS project, fenced spring head, perennial.
***Dave made a motion to approve and waive the 15-day waiting period, Jamie 2nd. Motion carried (4-3).**

3. Public Comment

4. 1:00pm - Water Reservations:

- A. FWP call on CD Reserved Water due to flow falling below the levels required by FWP's instream flow rights. All authorized users notified on August 19 & 20th. PCD – fall letter to users stating priority date of reserved water, FWP will make future calls when streamflow at Carter's Bridge (Livingston) drops below 2,000cfs. This is a junior water right and future calls may be made. PCD should try to monitor streamflow in August to try to give users advance notice of potential call on the water right.
- B. Water Reservation Inspections – visit West Creek Ranch.

5. Treasurer's Report and Financial Items

- A. Timesheets, Checks, Financial Reports, P&L, Balance Sheet, Supervisor reimbursement forms.
- B. Checks: CEM Bookkeeping
- C. Mill & Permissive Levy submitted to Park County 8.26.2025
***Ned made a motion to reduce the monthly transfer from checking to savings from \$500 to \$250, Jamie 2nd. Motion carried (4-3).**
***Jamie made a motion to approve the Financials, Ned 2nd. Motion carried (4-3).**

6. Minutes – August 5, 2025 Minutes

***Ned made a motion to approve, Dave 2nd. Motion carried (4-3).**

7. New Business

- A. Montana State Fund – autopay
***Ned made a motion to approve autopay for Montana State Fund, Jamie 2nd. Motion carried (4-3).**
- B. MACD Dues - \$3,500. Will wait until FY26 CDA Grant is received. Pay in October.

8. Old Business

- A. **PK-01-23, Soda Butte Creek**, 279 Bannock Trail, Cooke City, Michael & Michelle Rosengren. EPA Clean Water Section 404 enforcement – site visit to be conducted in July. Reports posted at: <https://echo.epa.gov/detailed-facility-report?fid=110071813486>

9. Planning & Development Board Update– *Dustin Homan*

10. NRCS Update – *Nate Brown*. FSA drought programs went into effect last week. Received Verizon MiFi unit for office to help during loss of internet.

